

One Walnut Creek Center Tenant Order Form

Welcome to your new office at One Walnut Creek Center. As a tenant in this office building, your company name and suite number will appear in four locations. Those locations are: (i) on the wall directory that is specific to your floor and tower; (ii) on the directory console in the first floor lobby; (iii) on a plaque located next to your entry door, and (iv) on the garage directory.

In the spaces below, please provide the information requested. Shown is a typical layout and a note of any restrictions involving that sign type.

Please type the requested information. Your listing will appear exactly as typed.

Individual Floor Directory / One Walnut Creek Center

Notes: Copy is set in upper and lower case characters. Names are listed alphabetically. Only the tenant name and suite number are permitted. One line per tenant; note limited line length.

Typical Layout:

AsTech Financial.....230<
California Group Services.....225<
Crosspoint Realty Services.....235<
Hugh Gee & Co., Inc.....200>
Potlatch Corporation.....220>

Tenant Name

Suite Number/Arrow Direction

Garage Directory / One Walnut Creek Center

Notes: Copy is set in upper & lower case characters. Names are listed alphabetically with separate lists for North and South Towers. Only the tenant name and suite number are permitted. One line per tenant.

SOUTH TOWER

Accountants Inc. 330
Bank of America 650
Bardin Financial Services 415
Crosspoint Realty Services235

North or South Tower



Tenant Name

Suite Number



Tenant Plaque / One Walnut Creek Center

Notes: Copy is set in upper & lower case characters. Logos are allowed for all or part of a tenant name. If the plaque copy includes a logo, then this may be submitted in an Illustrator (AI) or EPS format and emailed.

Typical Layout:



Suite Number

Tenant Name / Logo

Subcopy

Signature By

Phone Number

